



The Tembusu

APPLICATION FOR THE USE OF THE CLUBHOUSE

I/ We _____ of Block No. _____ Unit No. # _____,

The Tembusu wishes to apply for the use of The Clubhouse on _____ (date)

1000hrs to 1500hrs 1700hrs to 2200hrs

I/We hereby place a **refundable deposit of S\$200.00** by way of Cheque No. _____.

I/We understand that I/We are bound by the rules governing the use of the Function Room.

I/We consent to the collection and use (and if necessary, disclosure) of my personal data herein to enable The Management corporation and its managing agent to manage The Tembusu efficiently and for related purposes. I represent and warrant to you that the other persons named herein have consented to the collection and use (and if necessary, disclosure) of their personal data for the same purpose.

Name of Applicant

Signature / Date

Part Two – Check by Security Officer

Name of Security Officer: _____

In Order		Remarks
Not In Order (To put "X" if not in order)		
<input type="checkbox"/>	The Clubhouse	
<input type="checkbox"/>	The AV Room	
<input type="checkbox"/>	Equipment Faulty	
<input type="checkbox"/>	Rubbish Not Cleared	
<input type="checkbox"/>	Others	

Part Three – Refund of Deposit

Deposit held by Management		S\$
Less: Cost of damaged common property (If any)		
1)	at S\$	S\$
2)	at S\$	S\$
	Balance Refundable	S\$

Part Four – Acknowledgement of Refund

I/ We acknowledge the return of my Cheque No. _____ for S\$ _____ . **OR**

I/ We acknowledge receipt of the refund of S\$ _____ in Cheque No. _____ .

Name of Applicant

Signature / Date

* Cheque should be made payable to **"THE MCST PLAN NO.4447"**